



### *2008 Grant Report Narrative*

In two pages or less, please respond to the questions below as they relate to the grant your organization was awarded in July of 2008. We seek comparisons between what you hoped would happen when you requested a grant and what actually happened. Please number your answers to correspond to the questions.

Please reference statements in your original proposal as you answer these questions. If you have evaluation materials or any printed materials, feel free to attach them.

1. Describe your progress toward meeting the goals and objectives you proposed when you requested your grant and how you accomplished them. If the results vary from the original goals and objectives, please explain and comment.
2. Whom did this grant directly serve and how? Please use numbers if applicable.
3. If you collaborated with other organizations, describe what collaborations took place and how effective you believe they were.
4. Did you learn anything about your constituents or this project/program that could be beneficial to you in the future? Please provide income and expenditure information compared to the budget you submitted with your request. If there are major variances, please explain.
5. Please submit with the following cover sheet on top.

## 2008 CFGV Grant Report Cover Sheet

Please complete and return this form along with the Grant Report Narrative **upon completion of your project, or by April 30, 2009**. No further grant requests from your organization will be considered until this report has been completed and returned. You may re-create this form, fill it out by hand or request that a Word version be emailed to you so that you can fill it out on your computer.

Name of organization reporting: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contact person/title/phone/email (if other than Executive Director):

\_\_\_\_\_

Mailing Address:

City/State/Zip: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Amount of Grant: \_\_\_\_\_

Purpose of Grant: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Have there been any changes to your organization's IRS 501(c)(3) nonprofit status since you were awarded this grant? If yes, please explain:

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\_\_\_\_\_

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I hereby certify that the above and attached statements are true and accurate.

Name: \_\_\_\_\_

\_\_\_\_\_  
Signature of Executive Director or Authorized Board Officer Date